

It is policy at Agudas Achim Congregation to give a family with a life cycle celebration the right to use our public spaces for their festivities. This includes use of the Lainoff Auditorium (the social hall), the lobby areas, the Flax Chapel, and the Cohen Sanctuary. Since these spaces are also used in a variety of ways for Religious School and other programming, we want to give your family “first dibs” on using the space.

We must know your intentions for building use 4 - 6 months prior to your simcha. After this time, we cannot guarantee you access to the public spaces that interest you. If your plans change, please contact the synagogue office and speak to Diana Weil to see if the spaces you want are still available. Since your family’s simcha is only months away, we need your reply to these questions now.

The days listed here refer to the dates over the weekend of your child’s simcha.

- Friday Evening Do your plans include using the Social Hall or any other synagogue spaces for a meal or other gathering? Yes or No?
- If yes, please let us know immediately what your needs are for Friday evening. For example, do you wish to work with catering to serve a dinner prior to or after the service? If yes, for how many people?
- Do you wish to provide an expanded Friday after service Kiddush for the community? If so, for how many people and what is your plan?
- Saturday Morning The full building is automatically reserved for your family’s use until 2pm.
- Saturday Evening The building is available for parties and gatherings. Do you wish to rent our facilities for a Saturday evening event? Yes or no?
- If yes, please let us know immediately what your needs are for Saturday. For example, do you wish to work with our catering service to serve a dinner or dessert reception? If yes, for how many people? Will you bring in your own kosher caterer? Do you plan to work with a DJ etc.
- Sunday Morning The Social Hall and other spaces are open to you for your family brunch, party, or event. Do you wish to rent our facilities for a Sunday event? Yes or no?
- If yes, please let us know immediately what your needs are for Sunday. For example, do you wish to work with our catering service to serve a brunch, a lunch party for family and friends, or a British style High Tea? If yes, for how many people? Will you bring in your own kosher caterer? Do you plan to work with a DJ etc.

We look forward to hearing from you very soon.

Chaya Silver, Education and Youth Director and Diana Weil, Kitchen Supervisor and Facilities Assistant